



February 18, 2016

BNY Bank  
300 N Meridian St #910

**RE: West Lafayette Sheraton and Fairway Lift Station Improvements**  
**Bowen Job No. 14-15-025**  
**Request for Retainage Release**

To Whom It May Concern:

We are requesting the release of the balance of escrow account including the interest accrued, less fees, of the above for mentioned project. Bowen Engineering and the City of West Lafayette verify the project's completion in accordance to the contract documents. By signing below the participating parties agree to its completion.

Contractor: Bowen Engineering

Owner: City of West Lafayette

Print: JARED WEAVER

Print: \_\_\_\_\_

Title: PROJECT MANAGER

Title: \_\_\_\_\_

Sign: [Signature]

Sign: \_\_\_\_\_

Date: 2/18/16

Date: \_\_\_\_\_

**CONTRACTOR OF CHOICE**

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